



CITY OF ATLANTA

Job Announcement

INFORMATION TECHNOLOGY ANALYST

STARTING SALARY: \$36,326

Salary Grade: 17

Applications Accepted From: July 20, 2005 until vacancies are filled or until August 12, 2005

Minimum Job Requirements*

Persons applying must have a Bachelor's degree in Computer Science, Information Systems or related field; and one year of experience in program design, writing, and/or installation; or an equivalent combination of education, training, and experience. **Must be proficient in programmable logic controllers and SCADA data systems.**

Duties of the Job:

This employee performs routine research, applications development, data flow modeling, systems and product analysis, network troubleshooting, hardware and software troubleshooting, and desktop support; performs day-to-day troubleshooting, programming and maintenance of software in existing and future SCADA systems; assists the Process Control Engineer in the design and implementation of future control systems; develops, writes, and edits user manuals for computer applications; performs system implementation, maintenance, analysis, and troubleshooting; plans, develops, tests, maintains, and documents programs; performs skilled technical work in the analysis, design, and preparation of detailed programs and instructions for the teleprocessing system. Duties include, but are not limited to: writing, testing, and debugging computer programs; monitoring systems; responding to user problems; performing job control language changes; performing IPL's (Initial Program Loads) when computer systems are non-functional; assisting in the installation of terminals and printers; evaluating software packages and assisting users with understanding new software; and performing additional tasks as assigned, etc.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2107, Atlanta, GA 30303

Phone: (404) 330-6369 www.atlantaga.gov FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

The hiring authority will contact only those applicants they deem most appropriate for the position. Letters will not be mailed to individual job applicants.

APPLICANTS WHO MEET THE ABOVE REQUIREMENTS ARE PLACED ON THE ELIGIBLE REGISTER IN THREE CATEGORIES: QUALIFIED, WELL QUALIFIED, OR HIGHLY QUALIFIED.

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.

*Verification will be required prior to appointment.

**CITY OF ATLANTA
DEPARTMENT OF HUMAN RESOURCES**

Application supplement for: **Information Technology Analyst**

Please be as specific as possible in answering all questions; if a question does not apply to your background or experience, indicate by inserting "NA" in the appropriate section. Do not refer reader to resume or application.

Any Fraudulent Information Will Result In The Disqualification Of The Applicant.

1. Please describe your experience in Micro Soft Server System Administration.

Job Title (Mo/Yr)	Employer	Period of Employment From(Mo/Yr) To

Your duties and responsibilities:_____

2. Please describe your experience in Micro Soft Netware System Administration.

Job Title (Mo/Yr)	Employer	Period of Employment From(Mo/Yr) To

Your duties and responsibilities:_____

(OVER)

Application Supplement For: **Information Technology Analyst**

3. Please describe your experience in SCADA Design and Implementation.

Job Title (Mo/Yr)	Employer	Period of Employment From(Mo/Yr) To

Your duties and responsibilities:_____

4. Please describe your experience in hardware support and installation on the PC platform.

Job Title (Mo/Yr)	Employer	Period of Employment From(Mo/Yr) To

Your duties and responsibilities:_____

Application Supplement For: **Information Technology Analyst**

5. Please describe your experience in software support and installation on the PLC platform.

Job Title (Mo/Yr)	Employer	Period of Employment From(Mo/Yr) To

Your duties and responsibilities:_____

6. Please describe your PLC software experience, indicating which software and types of projects.

Job Title (Mo/Yr)	Employer	Period of Employment From(Mo/Yr) To

Your duties and responsibilities:_____

Application Supplement For: **Information Technology Analyst**

7. Please describe your experience in Networking applications and/or practices.

Job Title (Mo/Yr)	Employer	Period of Employment From(Mo/Yr) To

[illegible]

8. Please describe your Vendor Training and Certificates in SCADA/PLC related products such as IFIX, RS LOGIX, CONCEPT, & PANELVIEW.

[illegible]